

**UNION OF THE REPUBLIC OF MYANMAR
MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY**

INVITATION FOR QUOTATIONS

Description of goods: I T and office equipment

Request for quotation Ref. No.:

Date:

Date: 18 June 2014

To: List of Suppliers

Gentlemen/Ladies

Regarding: SUPPLY AND DELIVERY OF OFFICE EQUIPMENT.

1. You are invited to submit your price quotation (s) for the supply of the following items:

Laptops
Desktop PC
Servers: 19 inch rack mounted
Broad Band Routers – secured with Firewall – 19 inch rack mountable
Wifi Router
VLAN Switch with Jumbo frame support- 48 port
3KVA UPS 19 inch rack mountable
19 inch secured/vented enclosed rack 42 U
24 inch Plotter- Color
Color Printer 4 in 1
Projector with ceiling mount
VoIP Telephony System- Unified voice and data solution
Email & Web Server Software
CAT 6 cable
RJ45 Crimping Tool
Warranty/Support
Installation and initial configuration

2. Information on technical specifications and required quantities is contained in Attachment 1

3. The Ministry of Communications and Information Technology (MCIT) has received a credit (hereinafter called Credit) from the International Development Association (IDA) towards the “Telecommunications Sector Reform Project TSRP”. The MCIT intends to apply a portion of this Credit to eligible payments under the contracts for which this invitation for quotations is issued. You shall be aware of the provisions on fraud and corruption stated in the specific clauses in the Bank’s Guidelines.

4. Price quotations will be evaluated and contracts awarded to the firm offering the lowest evaluated cost of the goods.

5. Your quotation in the required format (Attachment to Purchase Order) should be addressed and submitted to:

Street Address:-

U Than Htun Aung
Project Director
Director, Post and Telecommunications Department.
Ministry of Communications and Information
Technology
Building Number 2
Nay Pyi Taw
Myanmar

Attention: U ThanHtun Aung)

Telephone: +95 67 407435

Email: tsrproject2014@gmail.com; thanhtunaung@mptngw.net.mm

Fax: +95 67 407539

6. The quotation in duplicate and in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing services facilities in Myanmar if applicable.

7. The deadline for receipt of your quotation (s) by the Purchaser at the address indicated in Paragraph 4 is:

Date of deadline: July 1, 2014

Time of deadline: 1500 hours

8. Your quotation(s) should be submitted as per the following instructions and in accordance with the Terms and Conditions of supply in the attached draft Purchase Order.

9. Quotations by email or Facsimile are acceptable.

10. Other Conditions of Supply are as follows:

(i) **PRICES** quoted in different currencies will be evaluated after converting them into Myanmar Kyat (local currency) at the exchange rate prevailing at the Central Bank of Myanmar on the date of evaluation. The prices shall be fixed and not subject to any price adjustment.

(ii) **PAYMENT** for your invoice will be made 100% against delivery of goods.

(iii) **DELIVERY** prices should be quoted for delivery CIF Nay Pyi Taw

(iv) **EVALUATION AND AWARD OF PURCHASE ORDER:** Offers determined to be substantially responsive to the technical specifications as mentioned in Annex 1 will be evaluated by comparison of their prices. The technical specification and guarantees shall be signed properly and filled by the supplier. The award will be made to the firm offering the lowest evaluated price and that meets the required standards of technical capabilities.

(v) **VALIDITY OF THE OFFER:** Your quotation(s) should be valid for a period of 45 days/ from the date of receipt for quotation(s) as indicated in Paragraph 7 of this Invitation to Quote.

(vi) **DELIVERY SCHEDULE** 1 month.

(vii) **WARRANTY** of Goods offered should be covered by Manufacturer's warranty for at least 12 months or as per requirement stated in Attachment 1, whichever is longer duration, from the date of delivery to purchaser. Please specify period and terms in detail.

(viii) **MANUALS** for the equipment should be accompanied by adequate technical documentation and catalogue(e) and other printed material or pertinent information (in English language) for all items quoted, including names and addresses of firms providing services facilities in Myanmar as necessary.

Please fill and sign the attachment to the Purchase Order and return the same to the Purchaser

11. Further information can be obtained from:

Seint Seint Aye:

Email: tsrproject2014@gmail.com

12. Please express your interest by email or Fax and whether or not you will submit the price quotation.

SHOPPING

Draft Purchase Order
(To fill in after award contract)

Purchase Order No. _____

Date of Purchase Order _____

Name of the Purchaser _____

Complete Postal Address of Purchaser _____

Telephone No. _____

Fax No. _____

**Subject: SUPPLY OF __IT and OFFICE
EQUIPMENT** _____

TO: {Please insert Supplier's name and address}

Dear Sirs:

Your price quotation No. _____ Dated _____
_____ for the supply of the above goods is accepted by the Purchaser for an
amount of _____ as per the Terms and Conditions described in
Attachment 2 to this Purchase Order. Please complete your supply in accordance with the
terms and conditions contained in the attachment to this Purchase Order.

Please acknowledge receipt within 10 (ten) days from the date of receipt of this
Purchase Order.

Sincerely,

Purchaser

SHOPPING

Terms and Conditions of Supply

Project Name:

Description of Goods:

Reference No. :

Date:

Purchaser:

1. Prices and Schedules for Supply

Item	Description	Unit	Quantity	Unit Price	Total	Delivery Time
						1 month
	Taxes , if any (VAT, etc.)					
	Total Price					

{**Note:** In case of discrepancy between unit price and Total derived from unit price, unit price shall prevail}

2. **Fixed Price:** The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
3. **Delivery Schedule:** The delivery should be completed as per above schedule.
4. **Payment :** Payment of the contract price shall be made in the currency of the quotation of the successful bidder within 20 calendar days of receipt of the goods upon submission of an invoice supported by the Acceptance Certificate issued by the purchaser.
5. **Testing:** An acceptance certificate shall be issues by the purchase upon satisfactory completion of tests and inspection as mentioned in the Attachment.
6. **Warranty:** Goods offered should be covered by manufacturer's warranty for at least [*12 months*] or as per requirement in Attachment 1, whichever is longer, from the date of delivery to the Purchaser.
7. **Required Technical Specifications**
 - (i) Technical specifications as indicated in Annex 1

The Supplier confirms compliance with above specifications {In case of deviations supplier to list all such deviations}.

8. Failure to Perform: The Purchaser may cancel the Purchase Order if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of being given 21 days notice by the Purchaser, without incurring any liability to the Supplier.

NAME OF THE
SUPPLIER _____

Authorized Signature _____

Place:

Date:

Attachment 1

TECHNICAL SPECIFICATION

Country: MYANMAR
 Project Name: TELECOMMUNICATIONS SECTOR REFORM PROJECT
 Name of Item: OFFICE EQUIPMENT
 Quantity: As per table

TECHNICAL DETAILS

1. General Description

PROVIDE GENERAL DESCRIPTION

2. Technical Specification

Item No	Name of Goods or Related Services	Technical Specifications and Standards	Quantity
		Internationally approved Standards	
1	Laptops	Processor = Core-i5 or Above or Equivalent	2
		Screen Size = 14 inch or above	
		RAM = 4 GB or above	
		Graphics = 1 GB or above	
		Port HDMI = Yes	
		Port VGA = Yes	
		Port USB3.0 = 3 or above	
		Networking = Wifi IEEE 802.11b/g/n + Bluetooth	
		Optical Drive = DVD Writer	
		Storage Requirement = 250 GB or higher	
		Special Software = Microsoft Office Pro 2013	
		OS Windows 7 loaded and licensed 3 years	
		Antivirus = Licensed Antivirus	
		Battery = 6 Cell Battery (min 4 hours)	
Warranty/Support = 3 years support/service minimum for HW and SW support and licenses for 3 years			
2	Desktop PC	Monitor (color) = 20 inch or above 16:9 1920x1080 resolution	12
		Processor = Core-i5 or Above or Equivalent	
		RAM = 4 GB or above	
		Graphics = 1 GB or above	
		Optical Drive = DVD Writer	
		Port USB = Min 3 Port USB 2.0/Above	
		Port HDMI = Yes	
		Port VGA = Yes	
		Networking =LAN card/wifi	
		Keyboard = Standard 107 Key Keyboard	
Storage Requirement = 500 GB or higher			

		Operating System = Windows 7 loaded and Licensed SW	
		Special Software = Microsoft Office Pro 2013 Loaded and Licensed	
		Casing / Housing = Compact Thermal Cooling with Power Supply	
		OS Windows 7 or higher loaded and licensed 3 years Antivirus = Licensed Antivirus	
		Warranty/Support = 3 years service minimum	
3	Servers: 19 inch rack mounted	Processor = Intel® Xeon® processor E5-2400 or Higher	3
		OS = Windows Server 2008	
		RAM = 8GB or above	
		Rack Mounted = Yes	
		Storage Requirement = 4 TB + Raid Option	
		Power Supply = Redundant	
		Power input = AC/DC 120-240 50-60Hz	
		Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW	
4	Broad Band Routers – secured with Firewall – 19 inch rack mountable	VPN , VPN Server = Up to 5 Users	2
		Dynamic DNS = Yes	
		Firewall = Yes	
		IP SEC Capabilities = Yes	
		NAT Aware IPSec = Yes	
		Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW	
5	Wifi Router	IEEE 802.11 b/g/n, Wireless N 2.4GHz, Security (WEP/WPA/TKIP)	1
		GbE Ports = Yes	
		FE Ports = Yes	
		Wifi = Yes	
		Power input = AC/DC 120-240 50-60Hz	
		Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW	
6	VLAN Switch with Jumbo frame support- 48 port	FE Ports =48 port or above	2
		GE Port = Yes	
		Special Specification = Managed, VLAN Support, Jumbo frame Support	
		Power input = AC/DC 120-240 50-60Hz	
		Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW	
7	3KVA UPS 19 inch rack mountable	Rack Mounted = 19 inch rack mounted	2
		Capacity = 3KVA per unit minimum 2Hr backup at full Load based on equipment listing load -Surge protection capability	
8	19 inch secured/vented enclosed rack 42 U	Rack Size = 19 inch	3
		Rack Height = 42 U	
		Rack Type = Cabinet - enclosed vented secured	
9	24 inch Plotter- Color	Plotter = 24 inch large-format printer, color, ink-jet with 4 spare rolls of plotter paper	1
		Resolution = 2400 dpi X 1200 dpi up to 2 min/page Warranty/Support = 2 years minimum	
10	Color Laser Printer All in one	Paper Size = A4, legal, letter	1

	(color print, fax, copier, scanner)	Scan Resolution = 1200 dpi		
		Fax = Memory up to 400 pages		
		Wireless, Ethernet, mobile printing capabilities Multiple size media support 4 spare ink cartridges – each type		
		Copier Speed = 21ppm minimum		
		Warranty/Support = 2 years		
11	Projector with ceiling mount	Input = HDMI, VGA, USB, D-SUB	1	
		Contrast Ratio = 10000:1		
		Lamp Life = 5000 hours + 2 spare		
		Projection Mode = Front, Rear, Ceiling		
		Aspect Ratio = 4:3 and 16:9		
		Projection Screen = Standard Screen with Stand & mounting Option		
12	VoIP Telephony System- Unified voice and data solution	Capability = 15-20 users expandable to 100	1	
		Rack size = 19 inch Mountable		
		PSTN input Capability = 8 lines +		
		VoIP Sets = 15 VoIP Desk Phone Sets -Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW		
13	Email & Web Server Software	-Email Exchange Software = Microsoft Office Exchange for 50 Users min		
		-Web Server Software = Web service or similar with minimum 2 server licenses for each -Warranty/Support = 3 years support/ service minimum For HW with 3 year license/support/service SW		
14	CAT 6 cable	2 spools of minimum 100 ft / spool	2	
15	RJ45 Crimping Tool	RJ45 CAT 6 crimping tool RJ45 CAT 6 connectors	2 100	
16	Warranty/Support and additional requirements	-All spares parts will have an SLA of a maximum 5 business day replacement and service. Support on electronic items will be supported within Myanmar with onsite support SLA within 2 business days. -All supplied equipment HW will have 3 year warranties/support. All supplied SW software will be certified and fully licensed for use - All IT equipment supplied will be IPv6 and IPv4 compatible with power support for global standard operations and compatible with power requirements of the country of Myanmar.		
17	Installation and initial configuration	Installation/cabling/testing and initial equipment/SW configuration will be required as part of this quotation.		